

The regular meeting of the Solid Waste Management Planning Committee of the County of Calhoun was held on Monday, January 12, 2009 at 4:30 p.m. at the Calhoun County Road Commission, 13300 Fifteen Mile Road, Marshall, Michigan 49068.

Committee Members Present: Arnold Arquette Lewis Cooper
 Mike Myszka John LaForge
 Marilyn Hennon Ken Kohs
 Walt Obrinske Cheryl Vosburg
 Brandy Cherney

Committee Members Absent: Steve Essling John Bomba
 Terris Todd

Also Present: Tiffany Eichorst, Solid Waste Director
 Kevin Henning, Managing Director, Calhoun County Road Commission
 Mary Jo Crumpton, Calhoun County Road Commission

The meeting was called to order at 4:31 p.m. and members recited the Pledge of Allegiance.

ELECTIONS

Nominations were sought for Chairman and Vice Chairman for 2009.

Motion made by John LaForge and supported by Mike Myszka to retain Marilyn Hennon as Chairman and Lewis Cooper as Vice Chairman for 2009. Voice vote: Motion carried.

Motion made by Mike Myszka and supported by Walt Obrinske to approve the meeting agenda as presented. Voice vote: Motion carried.

Motion made by Lewis Cooper and supported by Arnold Arquette to approve the regular meeting minutes of May 19, 2008. Voice vote: Motion carried.

Motion made by Arnold Arquette and supported by Mike Myszka to approve the regular meeting minutes of September 8, 2008. Voice vote: Motion carried.

SOLID WASTE MANAGEMENT FUND

Calhoun County Environmental Health Department: Tiffany noted that Bob Overley was unable to attend tonight. The cost for the 2008 Household Hazardous Waste Collections was \$25,062.47.

Bylaws Review/Solid Waste Committee Role/Survey: Tiffany referenced the email sent previously regarding the survey being conducted by the City of Battle Creek with the Climate Change Coalition. The Solid Waste Department was asked to participate in the survey at a cost of approximately \$7,000. Tiffany noted that the cost has decreased to \$3,500 and the survey would include 10-12 questions on solid waste services. Funding is available within our current budget for this type of activity.

While soliciting input from committee members on potential solid waste questions to include in the survey, the question came up regarding the Solid Waste Director's authority to make decisions on expenditures such as this that are within the budget, without formal action by the committee.

Tiffany introduced Kevin Henning, CCRC's Managing Director, who was present to provide clarification on the role of the Solid Waste Director and the Solid Waste Management Planning Committee (SWMPC) in relation to the Calhoun County Board of Public Works (CCBPW) and the Calhoun County Board of Commissioners.

Kevin explained that Tiffany works for the CCBPW through a Memorandum of Understanding between the CCBPW and Calhoun County and he is her direct supervisor. All fiscal/budget items go through Kevin and the CCBPW who provides oversight and audit responsibilities, before going to the County for final approval. As the Solid Waste Director, Tiffany has the authority to commit funding for services in accordance with the approved line item budget. She also serves as staff to the SWMPC to facilitate meetings and conduct research as needed or requested, as well as acting as a conduit between the SWMPC, BPW and County. The SWMPC is an advisory committee that is appointed by the County. Discussion continued.

Tiffany informed everyone that she contacted the DEQ regarding the role of the SWMPC. Their response indicated that the original purpose for establishing the SWMPC was to assist in the preparation of the initial solid waste management plan and overseeing the implementation of the initial plan. Discussion took place on changing the name of the committee to reflect their advisory role vs. planning. It was suggested that a subcommittee be established to review and update the bylaws.

Motion made by Mike Myszka and supported by John LaForge to establish a bylaws subcommittee to review and update the bylaws for recommendation to the SWMPC. Voice vote: Motion carried.

Mike Myszka, Marilyn Hennon, Lewis Cooper, and John LaForge volunteered to serve on the bylaws subcommittee.

Recycling Bids/Contract: Tiffany reported that the recycling contract with Republic/Allied Waste was approved by the County Board.

Solid Waste Certificates of Deposit: Information on the Solid Waste CDs was provided in the agenda packet. At the last meeting, action was taken to support the Solid Waste Director's recommendation, under the advisement of the County Finance Director, for reorganizing the CDs to increase cash flow. Tiffany reported that the County moved forward and split both CDs to mature at 30, 60, and 90 days. Kevin commented that it makes sense to have staggered maturity dates to increase cash flow and encouraged the committee to accept this recommendation from the County Finance Director. Committee members discussed reinvesting one-half of the CD funds for a longer term of 90 days to gain a higher interest rate. Discussion continued.

Motion made by Mike Myszka and supported by Arnold Arquette to reinvest one-half of the CD funds with a 90 day maturity rate. Roll call vote: Hennon-Yes; Cooper-Yes; Myszka-Yes; LaForge-Yes; Arquette-Yes; Kohs-Yes; Obrinske-Yes; Vosburg-Yes; Cherney-Yes. Motion carried.

Solid Waste Strategic Plan: Tiffany reviewed the Program, Funding and Solid Waste Department/SWMPC recommendations of the Solid Waste Strategic Plan. It was noted that the plan calls for a review and update every three years.

2008 Budget Review: Tiffany provided committee members with a budget update for 2008 revenues and expenses. It was noted that we did not go over budget and did not use interest from the certificates of deposit in 2008.

Budget Subcommittee: Tiffany reminded the committee that last year a budget subcommittee was established to review our line item budget and make recommendations to the SWMPC. She added that she would like to repeat this process, but would like 2010 Budget approval in March, as she will be on maternity leave beginning in April. Mike Myszka, Lewis Cooper and Steve Essling served on the subcommittee last year. Mike and Lewis agreed to serve again this year and Tiffany will check with Steve to determine his interest. It was suggested that the Budget and Bylaws Subcommittees be merged. Those who volunteered include: Mike Myszka, Lewis Cooper, Marilyn Hennon, John LaForge, and Steve Essling, if interested.

Television Collection/Digital Switch: Information from the DEQ on electronics legislation that was recently passed was included in the agenda packet. Discussion took place on our electronics collection and it was noted that we may receive a greater number of televisions than normal, due to the digital switch. Committee members directed Tiffany to check with the State regarding the recent legislation on how a recycler is defined and potential liability issues as a collection site.

Household Hazardous Waste Collection Contributions: The following organizations have made cash donations to the HHW Collections: City of Battle Creek, Burlington Township, the Village of Burlington, and Denso Manufacturing. It was suggested that Tiffany send thank you letters to these organizations and put this in a "Letter to the Editor". It was also suggested that she solicit donations from large companies in Calhoun County. Tiffany stated that she would check with Bob Overley regarding any other contributions that were made directly to the Environmental Health Department.

Funding Approaches: Included in the agenda packet was information for approaches to fund solid waste departments.

Recycling in Michigan: Tiffany provided a handout regarding information on Michigan's waste stream.

Reappointments: The following individuals are up for reappointment through 12-31-10: Ken Kohs, City Government; Cheryl Vosburg, Environmental Interest; and Walt Obrinske, Township Government. Discussion occurred on Gene Klisiak's vacancy and it was noted that the County Board may wish to appoint a representative from the landfill.

Motion made by Mike Myszka and supported by John LaForge to recommend that the Calhoun County Board of Commissioners reappoint Ken Kohs-City Government; Cheryl Vosburg-Environmental Interest; and Walt Obrinske-Township Government to a two-year term (1/1/09-12/31/10) on the SWMPC. Voice vote: motion carried.

MEMBERS COMMENTS

Tiffany was asked to provide the following information at the March meeting:

- End date of the County/Landfill contract
- Budget line item for the Community Compost Center
- Sharps Program information
- Budget line item for the Household Hazardous Waste Collections

Tiffany informed the committee that she has been speaking with Tom Dewhurst, Kalamazoo County Household Hazardous Waste, regarding agreements between counties for additional HHW drop off opportunities for residents. She will provide more information on this at a later date.

Arnold Arquette asked that the Bylaws Subcommittee members discuss an attendance policy for the committee, as many members have not been attending meetings.

The next meeting is scheduled for Monday, March 9, 2009 at 4:30 p.m.

With no further business to discuss, the meeting was adjourned at 6:11 p.m.

Chairman Marilyn P Hennon

Mary Jo Crumpton